



GAIL FARBER, Director

## COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC WORKS

*"To Enrich Lives Through Effective and Caring Service"*

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P.O. BOX 1460  
ALHAMBRA, CALIFORNIA 91802-1460

February 07, 2012

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

# ADOPTED

BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

31 February 7, 2012

*Sachi A. Hamai*  
SACHI A. HAMAI  
EXECUTIVE OFFICER

Dear Supervisors:

**ADOPT, ADVERTISE, AND AWARD  
MEDIAN LANDSCAPE IMPROVEMENTS  
WOODBURY ROAD MEDIAN LANDSCAPING PROJECT  
IN THE CITY OF PASADENA AND  
IN THE UNINCORPORATED COMMUNITY OF ALTADENA  
(SUPERVISORIAL DISTRICT 5)  
(3 VOTES)**

### **SUBJECT**

This action is to approve the project for median landscape improvements on Woodbury Road Median Landscaping Project, in the City of Pasadena and in the unincorporated community of Altadena; find the project categorically exempt from the provisions of the California Environmental Quality Act; adopt the plans and specifications; call for bids; and authorize the Director of Public Works or her designee to award, execute, and implement a construction contract with the apparent responsible contractor with the lowest responsive bid.

### **IT IS RECOMMENDED THAT YOUR BOARD:**

1. Find that this project is categorically exempt from the provisions of the California Environmental Quality Act.
2. Approve the project and adopt the plans and specifications that are on file in the Construction Division of the Department of Public Works for Woodbury Road Median Landscaping Project, for median landscape improvements, in the City of Pasadena and in the unincorporated community of Altadena, at an estimated construction contract cost between \$1,500,000 and \$2,100,000.
3. Instruct the Executive Officer of the Board of Supervisors to advertise for bids to be received and

opened on March 6, 2012, in accordance with the Instruction Sheet for Publishing Legal Advertisement.

4. Authorize the Director of Public Works or her designee to award, execute, and implement a construction contract with the apparent responsible contractor with the lowest responsive bid within the estimated cost range, approve the Faithful Performance and Labor and Material Bonds and insurance submitted by the contractor, and deliver the project.

#### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The purpose of the recommended actions is to obtain approval of the project from your Board; adopt the plans and specifications; advertise for bids; and authorize the Director of Public Works (Director) or her designee to award, execute, and implement a construction contract with the apparent responsible contractor with the lowest responsive bid for the construction of median landscape improvements and the performance of other appurtenant work.

The limits of the project are as follows:

- Woodbury Road from Santa Anita Avenue to Windsor Avenue

#### **Implementation of Strategic Plan Goals**

The Countywide Strategic Plan directs the provisions of Operational Effectiveness (Goal 1) and Community and Municipal Services (Goal 3). The recommended actions will help achieve these goals by enhancing the aesthetics of the medians along Woodbury Road, thereby improving the quality of life for community residents.

#### **FISCAL IMPACT/FINANCING**

There will be no impact to the County General Fund.

The estimated construction contract cost to complete this project is in the range of \$1,500,000 to \$2,100,000. The total project cost is estimated to be \$2,842,300. In addition to the construction contract cost, the total project cost includes the costs of plans and specifications, consultant services, survey, materials testing, inspection, contract administration, change order contingency, and other County services.

A portion of this project is in the City of Pasadena (City). The City will finance its jurisdictional share of the cost of the project, estimated to be \$12,700, under City Service Request No. 25744.

The County's share of the project cost, estimated to be \$2,842,300, will be financed with \$1,000,000 in Road funds and \$1,842,300 in Measure R Local Return funds. Financing for this project is included in the Fifth Supervisorial District's Road Construction Program in the Fiscal Year 2011-12 Road Fund and Measure R Local Return Fund Budget. The Road Fund will be reimbursed with Fifth Supervisorial District General funds in the Fiscal Year 2011-12 Public Works General Fund Budget.

The annual maintenance cost of the landscaping improvements is estimated to be \$40,000, commencing in Fiscal Year 2012-13. Sufficient appropriation will be included in the Fifth Supervisorial District's Annual Road Construction Program to finance the ongoing maintenance cost.

## **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

This project, to contract for the construction of median landscape improvements, is part of the Department of Public Works' (Public Works) program for the improvement of medians. It will be advertised in accordance with Section 20392 of the State Public Contract Code.

This project is to be completed in 90 working days. It is estimated the work will start in June 2012 and be completed in October 2012.

Delegating to the Director or her designee the authority to award, execute, and implement this construction contract allows an expedited contracting process to obtain a contractor for the construction of median landscape improvements.

The contract agreement will be in the form previously reviewed and approved as to form by County Counsel.

The award of the contract will not result in unauthorized disclosure of confidential information and will be in full compliance with Federal, State, and County regulations. The project specifications contain provisions requiring the contractor to comply with terms and conditions supporting your Board's ordinances, policies, and programs including, but not limited to: the County's Greater Avenues for Independence and General Relief Opportunities for Work Programs (GAIN and GROW), Board Policy No. 5.050; Contract Language to Assist in Placement of Displaced County Workers, Board Policy No. 5.110; Reporting of Improper Solicitations, Board Policy No. 5.060; Notice to Contract Employees of Newborn Abandonment Law (Safely Surrendered Baby Law), Board Policy No. 5.135; Contractor Employee Jury Service Program, Los Angeles County Code, Chapter 2.203; Notice to Employees Regarding the Federal Earned Income Credit (Federal Income Tax Law, Internal Revenue Service Notice 1015); Contractor Responsibility and Debarment, Los Angeles County Code, Chapter 2.202; the Los Angeles County's Child Support Compliance Program, Los Angeles County Code, Chapter 2.200; the Los Angeles County's Defaulted Property Tax Reduction Program Ordinance, Los Angeles County Code, Chapter 2.206; and the standard Board-directed clauses that provide for contract termination or renegotiation.

The State Public Contract Code requires the County to award construction contracts to a responsible contractor with the lowest responsive bid, which is defined as the firm that: (1) submits the bid with the lowest cost; (2) is deemed by the County to be responsive to specific criteria under the solicitation including, but not limited to, licensure, bonding, and insurance requirements; and (3) is determined by the County to be a responsible bidder by exhibiting the capability, capacity, experience, trustworthiness, and financial wherewithal to perform the work required under the bid solicitation.

To ensure that the contract is awarded to a responsible contractor with a satisfactory history of performance, bidders are required to report violations of the False Claims Act, criminal convictions, civil litigation, defaulted contracts with the County, complaints filed with the Contractor's State License Board, labor law/payroll violations, and debarment actions. As provided for in Board Policy No. 5.140, the information reported by the contractor will be considered before making a recommendation to award.

The plans and specifications include the contractual provisions, methods, and material requirements necessary for this project and are on file with Public Works.

### **ENVIRONMENTAL DOCUMENTATION**

This project is categorically exempt pursuant to Sections 15301(c), 15301(h), 15303, and 15304(b) of the California Environmental Quality Act Guidelines, and Class 1, Subsections (x)(4), (x)(10), (x)(13), (x)(14), (x)(18), (x)(22), and (x)(24); and Class 4(c) of the revised County Environmental Document Reporting Procedures and Guidelines adopted by your Board on November 17, 1987. These exemptions provide for the modification of existing traffic signal systems; median beautification; installation of sprinkler systems; reconstruction of existing curbs, gutters, and asphalt concrete pavement in existing medians, including the removal of those trees which are the cause of damage requiring the reconstruction; new street drainage facilities which do not discharge onto private property; maintenance of existing roadway facilities; construction of bicycle paths and lanes within existing developed road right of way with pavement widening of six feet or less contiguous with existing pavement, provided that no more than five mature trees will be removed within any 500-foot-long road segment; and new landscaping.

### **CONTRACTING PROCESS**

This project will be contracted on an open-competitive bid basis. The award by the Director or her designee will be made after review of the bids meeting the criteria established by your Board and the State Public Contract Code.

To increase contractor awareness of Public Works' program to contract work out to the private sector, this project will be listed on the County website for upcoming bids.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

When the project is completed, it will have a positive impact by enhancing the aesthetics of the medians along Woodbury Road thereby improving the quality of life for the community residents.

### **CONCLUSION**

Please return one adopted copy of this letter to the Department of Public Works, Construction Division.

The Honorable Board of Supervisors

2/7/2012

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Respectfully submitted,

A handwritten signature in black ink that reads "Gail Farber". The script is cursive and fluid, with the first name "Gail" and last name "Farber" clearly legible.

GAIL FARBER

Director

GF:JTS:ma

c: Chief Executive Office (Rita Robinson)  
County Counsel  
Executive Office  
Internal Services Department (Countywide  
Contract Compliance)